



Sir Winston Churchill

Sir Winston Churchill Secondary School, 101 Glen Morris Drive, St. Catharines, Ontario L2T 2N1 Telephone (905) 684-6349 Fax (905) 684-2505

Dear Sir Winston Churchill Parents/Guardians,

On Monday, October 19, 2020, at approximately 12 pm, students were emailed their Progress Reports. Parents/Guardians can remind students to check their DSBN Gmail inbox, and ask for the report to be forwarded or printed as needed. Please note that this will be the first time we use DSBN's new AchievEd program. Please reach out to the classroom teacher, or VP Scott.Ellis@dsbn.org, if there are any technical difficulties and/or missing components to the report.

The email sent to students included the following message:

Please find the attached progress report. Updates from the main office include the following. If your parent is not receiving emails from the principal through School Messenger, have them contact Michelle.Villeseche@dsbn.org. Families who have not provided emails, or have unsubscribed to school emails, are missing important updates. On a final note, contact Allison.Digirolamo@dsbn.org if you would like to learn more about arranging a tutor.

Please also find the following message at the bottom of each Progress Report:

Parent-Teacher interviews (held by phone or email instead of in-person) will be October 28th, 4-7pm. Have your parent sign up using <http://swc.schoolappointments.com/> which can be found on the SWC website. Interviews will be 5 minutes in length to accommodate as many families as possible. Also, teachers have established daily office hours that they can be reached to further answer student questions. Look to the school website for more information.

If you are a new user to School Appointments On-Line, look to these instructions:

<https://drive.google.com/file/d/1LD1P3WEbrL2f4xVB-1d1yM4xzupb5zsM/view?usp=sharing>.

It is important to note that because interviews cannot take place in-person, teachers will be virtually reaching out to parents in one of these ways:

- Telephone call from the school to the parent/guardian who booked the appointment.
- Email sent to the parent/guardian who booked the appointment.
- Telephone call through Google Meet which comes up as a London number and a voice that says, "You are joining a call with one other person."
- Telephone call with a Blocked Caller ID
- Email inviting the parents to a virtual meeting through Outlook or Meet (if declined, an alternate method will be offered)

If you are unable to make an appointment for a call or email, remember that teachers now have office hours: <https://sites.google.com/dsbn.org/swcstaff/home>.

Sincerely,

Principal A. Gilmore, Ann.Gilmore@dsbn.org