

Jack Spratt  
101 Glen Morris Drive  
St. Catharines, ON  
L2T 2N1

February 16, 2007

Mrs. Pat Abrams  
Director of Volunteer Services  
Hotel Dieu Hospital  
155 Ontario Street  
St. Catharines, ON  
L2R 5K3

Dear Mrs. Abrams:

I am applying for the Co-operative Education position made available in the Physiotherapy Department of the Hotel Dieu Hospital.

At the present time, I am completing my grade twelve year at Sir Winston Churchill Secondary School. During the past four years at Sir Winston, I have maintained an above eighty average while focussing on the sciences and mathematics. Due to my keen interest in the sciences, I am looking forward to pursuing my post secondary education in the area of Physical Therapy.

I feel that the position being offered would enable me to greatly benefit the Hotel Dieu as a volunteer, while at the same time, it would give me the opportunity of experiencing the Physiotherapy profession first-hand, before entering university.

Because of my background and skills, I have a concern and commitment to do the best job possible. Previous work experience has taught me that there is value and satisfaction in doing the most insignificant job well. I have the desire and capability to learn the most complicated tasks. I look forward to proving myself to you.

Enclosed is my resume and a copy of my transcript of marks for your review and consideration. Thank you for your time and I look forward to hearing from you in the near future.

Sincerely,

Jack Spratt  
(905) 684-6349  
Enclosure