



September 2020 FAQs for/from SWC Guidance

TIMETABLE QUESTIONS

TT = timetable

SS= summer school

DSBN has moved to a new information-operating system for secondary school. TT changes will be extremely limited and are being addressed by the Guidance department in a priority sequence as determined by Administration.

TTs have been generated from the Course Plans that were submitted by students last year and, when necessary, with reference to one's Graduation Summary. Courses that were in conflict were replaced by alternate courses as found on the Course Plan or, in some cases, by a course that fit the student's TT.

"I didn't submit a Course Plan last year..."

Yes, you did! In very rare cases, a Course Plan was completed (by Student Services & Administration) for a student. There is a TT for every returning SWC student.

"I emailed/phoned you with a TT question/request over the summer..."

We have received your email/phone message, thank you. We are working on TTs in a priority sequence as determined by Administration.

"I took a course in Summer School..."

Congratulations on your achievement(s)! We are working through the summer school reports and identifying students who now have a duplicate course on their TT.

If you registered for summer school before the end of the regular school year, your TT has already been adjusted.

If you registered for summer school in July/August, your TT might still include your SS class. It will be removed, and an alternate course added. Your TT change is in queue.

If you registered for summer school and did not complete the course, you might need to have this course added back onto your TT. Your TT change is in queue.

If you completed any credits outside of the DSBN summer school program, we require a copy of your report card before we can process your credit(s) and/or make any necessary TT changes. Please forward a copy of your SS report card to Ms. Mossman @ kelly.mossman@dsbn.org.

"I'm entering Gr. 9, I took SS Gym/Phys Ed, and I also have a Gym/Phys Ed course on my Gr. 9 TT..."

That's fine. As explained in the course selection presentation at your elementary school last year, they are different course codes, and you will receive credit for both.

"I want to make a TT change now..."

We are confident that you have chosen your course selections wisely and with your post-secondary possibilities in mind. All students are expected to attend the courses as indicated on their current TT.

This year, in addition to ensuring course availability in accordance with class caps and pre-requisites, TT changes must also adhere to cohort alignment; our ability to make any changes is extremely limited.

If you need to explore a possible TT adjustment to accommodate a pathway/level change (all students) or a pre-requisite (not just recommended) course for a post-secondary institution (Gr. 12 students) please email Ms. Siemiaszko with your information @ Irene.Siemiaszko@dsbn.org. Please ensure that a parent/guardian is cc'd on the email. All TT considerations will follow a priority sequence as determined by Administration.

SECONDARY ADAPTIVE MODEL, COHORTS/ONLINE LEARNING QUESTIONS

"I want to switch cohorts/my instructional method..."

Cohorts, online learning, busing, etc. (information provided by you via the DSBN survey) is not facilitated through Guidance. Please contact the main office.

COMMUNITY INVOLVEMENT HOURS (40 required for Graduation) QUESTIONS

"I completed Community Involvement hours over the summer..."

 Well done! Your hours will be reviewed by Guidance over the next few weeks. All students are encouraged to check their Hour Republic link (found under D2L, "External Tools") to review their progress towards achieving the graduation requirement of 40 hours of Community Involvement.

"I am a new student to SWC, and I need to know how to start the Community Involvement process..."

COMMUNITY INVOLVEMENT HOURS & "HOUR REPUBLIC"

All SWC students record their completed hours in the web-based tracking system, "Hour Republic". Guidance counsellors will work with new students to complete their registration later in September. An information link can be found under Guidance on our school website: sirwinston.dsbn.org. (Community Involvement). Hours submitted over the summer will be verified/approved in September. Students can access their Hour Republic site from home – log in under your DSBN student portal (Google "dsbn elearning"); **do not** use the public site as we can't access those accounts – always go into HR via D2L. Remember - you need to enter your supervisor's name, email address, and phone number to add the hours in HR.

HINTS - let your supervisor and parent know when you're about to submit your hours so that both parties know to look for their confirmation email to verify your service. Plus, ensure that the parent email address that you have on file is correct!

OSSLT, LITERACY TEST QUESTIONS

"I am in Gr. 12 and I don't have the Literacy Requirement completed..."

We are aware of you, don't worry! You have been registered into the Literacy Course (OLC4O1). It counts as a credit toward your graduation AND it fulfills the Ontario Literacy Requirement for graduation.

"OTHER" QUESTIONS

"I have a question about _____..."

Hey! We're still here for you! We're just going to be a bit pre-occupied for the next little while. Send us an email or let Ms. Mossman know that you'd like to meet with one of us, and we'll connect with you a.s.a.p.

Know that we are planning virtual presentations and sessions re: post-secondary pathways, community service, volunteerism, scholarship/awards, and more. We thank you in advance for your patience during this most unusual start-up. Go Bulldogs!